

**Institute for Technology and Management**

**Kharghar (Navi Mumbai)**

**Anti-Ragging Policy**

**Dated 01-07-2021**



**Prevention and Prohibition of Ragging in the Kharghar  
Campus**

**Address-:**

**Plot 25 & 26, Institutional Area, Sector 4, Kharghar  
(E), Navi Mumbai, Mumbai, Maharashtra, 410210**

# **Institute for Technology and Management**

## **Kharghar (Navi Mumbai)**

### **Anti-Ragging Policy**

#### **1. Objectives: -**

In view of the directions of the Hon'ble Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, the management brings forth these regulations :

#### **2. What Constitutes Ragging: -** Ragging constitutes one or more of any of the following acts:

- a) Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
- b) Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame,

or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;

- d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
- g) Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
- h) Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- i) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

### **3. Measures for prevention of ragging: -**

It shall be mandatory for every stake holder to take following measures for prevention of ragging at such institutions.

- a) Ragging within and outside the campus is totally banned and anyone found guilty of ragging and/or abetting ragging is liable to be punished.
- b) Every candidate has to fill an affidavit, preferably both in English and Hindi and/or in one of the regional languages. The affidavit should be filled up and signed by the candidate to the effect that he/she is aware of the law regarding prohibition of ragging as well as the punishments, and that he/she, if found guilty of the offence of ragging and/or abetting ragging, is liable to be punished appropriately.

- c) A printed affidavit, preferably both in English and Hindi and/or in one of the regional languages and the affidavit should be signed by the parent/guardian of the applicant to the effect that he/she is also aware of the law in this regard and agrees to abide by the punishment meted out to his/her ward in case the latter is found guilty of ragging and/or abetting ragging.
- d) The applicant must submit a document along with the School Leaving Certificate/Character Certificate which shall include a report on the behavioral pattern of the applicant, so that the institution can thereafter keep intense watch upon the student who has a negative entry in this regard.
- e) A student seeking admission to the hostel shall have to submit another affidavit along with his/her application for hostel accommodation that he/she is also aware of the law in this regard and agrees to abide by the punishments meted out if he/she is found guilty of ragging and/or abetting ragging.
- f) Each batch of freshers should be divided into small groups and each such group shall be assigned to a member of staff. Such staff member should interact individually with each member of the group on regular basis to ascertain the problems/difficulties, if any faced by the freshers in the Institution and extend necessary help.
- g) In case of freshers admitted to a Hostel it shall be the responsibility of the teacher in charge of the group to co-ordinate with the warden of the Hostel and to make surprise visits to the rooms in the hostel where the members of the group are lodged. Freshers would be lodged in a separate hostel block wherever possible and where such facilities are not available, the college/institution shall ensure that seniors' access to freshers' accommodation is strictly monitored by wardens, Security Guards and Staff.
- h) Institute provides the assistance of professional counselors at the time of admissions to counsel 'freshers' in order to prepare them for the life ahead, particularly for adjusting to the life in the hostels.
- i) A Student Handbook detailing when and whom student has to turn to for help and guidance for various purposes (including Wardens, Head of the institution, members of the anti-ragging committee, relevant district and police authorities), addresses and telephone numbers of such persons/authorities, etc. is being provided to all the freshers.
- j) The Institute through the student information booklet mentioned above shall explain to the new entrants the arrangements for their induction and orientation which promote efficient and effective means of integrating them fully as students.

- k) The information booklet mentioned above shall also tell the freshers about their rights as bona fide students and clearly instructing them that they should desist from doing anything against their will even if ordered by the seniors, and that they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.
- l) The information booklet mentioned above includes a calendar of events and activities laid down by the institution to facilitate and complement familiarization of juniors with the academic environment of the institution.
- m) Institute has tight security in its premises, especially at the vulnerable places. Necessary, and intense policing is resorted to at such points at odd hours during the early months of the academic session.
- n) Mobile Phones and other communication devices may be permitted in residential areas including hostels to provide access to the students particularly freshers, to reach out for help from teachers, parents and Institution authorities.

#### 4. **Monitoring Mechanism**

- a) **Anti-ragging Committee:** Institute has constituted an Anti-ragging Committee which is headed by the Head of the Institution, and consisting of representatives of civil and police administration, local media, Non-Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the freshers' category as well as senior students, non-teaching staff; and have a diverse mix of membership in terms of level as well as gender. the Anti-Ragging Committee ensures compliance with the provisions of above mentioned regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.
- b) **Anti-Ragging Squad:** Institute also constitutes a smaller body known as the Anti-Ragging Squad, members of which is nominated by the Head of the Institution The squad maintains the vigil, oversight and do patrolling functions and remains mobile, alert and active at all times. The Anti-Ragging Squad has representation of various members of the campus community and has no outside representation.
- c) The Anti-Ragging Squad can make surprise raids on hostels, and other places vulnerable to incidents and having the potential for ragging and is empowered to inspect such places.
- d) The Anti-Ragging Squad can conduct an on-the-spot enquiry into any incidents of ragging referred to it by the Head of the institution or any member of the

faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and shall submit enquiry report along with recommendations to the Anti-Ragging Committee for action. Provided that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incidents of ragging, and considerations such other relevant information as may be required.

- e) **Mentoring Cell:** Institute constitute a Mentoring Cell consisting of students volunteering to be Mentors for freshers at the rate of one Mentor for six freshers.

## **5 Actions to be taken against students for indulging and abetting ragging in the institute.**

- a) A strong, exemplary and justifiably harsh punishment would be meted out to the persons indulged in ragging to act as a deterrent against recurrence of such incidents.
- b) Every single incident of ragging a First Information Report (FIR) would be filed without exception by the institutional authorities with the local police authorities.
- c) The Anti-Ragging Committee of the institution shall take an appropriate decision, with regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging.
- d)
  - a) Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following: -
    - (i) Cancellation of admission
    - (ii) Suspension from attending classes
    - (iii) Withholding/withdrawing scholarship/fellowship and other benefits
    - (iv) Debarring from appearing in any test/examination or other evaluation process
    - (v) Withholding results
    - (vi) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
    - (vii) Suspension/expulsion from the hostel

- (viii) Rustication from the institution for period ranging from 1 to 4 semesters
- (ix) Expulsion from the institution and consequent debarring from admission to any other institution.
- (x) Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.

**6 Appeal** - An appeal against the order of punishment by the Anti-Ragging Committee shall lie to the Chairman or Head of the Institution, as the case may be.

**7 Action Taken Report** - The institutional authorities shall intimate the incidents of ragging occurred in their premises along with actions taken to the Council from time to time.

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**UNDERTAKING BY THE CANDIDATE/STUDENT**

I, ..... S/o. D/o. of  
Mr./Mrs./Ms. .... have carefully read and  
fully understood the law prohibiting ragging and the directions of the Supreme  
Court and the Central/State Government in this regard. 2. I have received a copy  
of the UGC Regulations on curbing the Menace of Ragging in Higher  
Educational Institution, 2009, and have carefully gone through it. 3. I, hereby,  
undertake that • I will not indulge in any behaviour or act that may come under  
the definition of ragging. • I will not participate in or abet or propagate ragging in  
any form. • I will not hurt anyone physically or psychologically or cause any  
other harm. 4. I, hereby, agree that if found guilty of any aspect of ragging, I may  
be punished as per the provision of the UGC Regulations mentioned above and /  
or as per the law in force. 5. I, hereby, affirm that I have not been expelled or  
debarred from admission by any institution.

Signed this ..... Day of ..... month of .....year

Signature Name: Address:

**1. UNDERTAKING BY PARENT/GUARDIAN**

I, .....F/o. M/o. G/o.  
..... have carefully read and fully understood the law prohibiting ragging and the directions of the Supreme Court and the Central/State Government in this regard as well as the UGC Regulations on curbing the Menace of Ragging in Higher Educational Institutions, 2009. 2. I assure you that my son/daughter/ ward will not indulge in any act of ragging. 3. I, hereby, agree that if he/she is found guilty of any aspect of ragging, he/she may be punished as per the provisions of the UGC Regulations mentioned above and /or as per the law in force.

Signed this ..... Day of ..... month of .....year

Signature

Name:

Address: